

**WELLS BRANCH**

**MUNICIPAL UTILITY DISTRICT**

**Comment:** BE CERTAIN THAT MEETING DATE IS CONSISTENT IN AGENDA.

February 19, 2002

TO: THE BOARD OF DIRECTORS OF WELLS BRANCH MUNICIPAL UTILITY DISTRICT AND TO ALL OTHER INTERESTED PERSONS:

Notice is hereby given that the Board of Directors of Wells Branch Municipal Utility District will hold a regular meeting on Tuesday, February 19, 2002, at **6:30 p.m.**, at the Wells Branch Community Center, 2106 Klattenhoff Drive, Austin, Texas, for the following purposes:

**UTILITY MANAGER REPORT**

1. Receive a report from the District utility manager, including:
  - (a) financials; and
  - (b) utility operations;

**DISTRICT MANAGER REPORT**

2. Receive a report from the District Manager, including:
  - (c) Community Gardens report;
  - (d) solid waste/recycling services report;
  - (e) facilities manager's report;
  - (f) landscape report;
  - (g) restrictive covenants report;
  - (h) customer service report;
  - (i) recreation manager's report; and
  - (j) aquatics manager's report;

### **ATTORNEY REPORT**

3. Receive a report from the District's attorney, including:
  - (k) Amendment No. 2 to Composting Services Agreement with Springwoods Municipal Utility District;
  - (l) extending the Composting Site Lease Agreement with Robinson Land Limited Partnership, Robinson 1993 Land Limited Partnership, and Robinson Ranch; and
  - (m) May 4, 2002 election matters;

### **ENGINEER REPORT**

4. Receive a report from the District's engineer, including:
  - (n) weekly inspection report;
  - (o) water pressure;
  - (p) lift station update;
  - (q) The Lakes Apartments update; and
  - (r) partial vacation of a waterline easement within Lot 60-A, Wells Branch Phase Commercial (Choice Automotive Site Plan);

### **CITIZEN INPUT**

5. Receive citizens' communications and consider taking related action;

### **CONSENT ITEMS**

(These items may be approved collectively or individually. Any of these items may be pulled for discussion upon the request of any Board member.)

6. Approve minutes of February 5, 2002 regular meeting;

7. Approve Finance Committee's recommendation regarding:
  - (s) payment of bills and invoices; and
  - (t) write-offs;

#### **COMMITTEE REPORTS**

8. Receive a report from Administrative Committee and consider taking related action;
9. Receive a report from Conservation Committee and consider taking related action;
10. Receive a report from Facilities Committee and consider taking related action;
11. Receive a report from Finance Committee and consider taking related action, including Finance Committee's recommendation regarding Zions Bank loan, including approving Resolution Authorizing Issuance of a Revenue Note, and taking all action necessary for issuance of the Note;
12. Receive a report from Intergovernmental Relations Committee and consider taking related action;
13. Receive a report from Public Safety Committee and consider taking related action, including speed monitoring device;
14. Receive a report from Recreation Committee and consider taking related action;

#### **DIRECTOR ITEMS**

15. Receive announcements by Board members and consider taking related action;
16. Review directives from previous meetings and consider taking related action;
17. Consider taking action regarding future agenda items;

#### **DISCUSSION/ACTION ITEMS**

18. Consider taking action regarding City of Austin annexation issues, utility rates and regional issues and legislative matters; and

19. Such other matters as may come before the Board.

The Board of Directors is authorized by the Texas Open Meetings Act to convene in closed or executive session for certain purposes. These purposes include receiving legal advice from the District's Attorney (Section 551.071); discussing real property matters (Section 551.072); discussing gifts and donations (Section 551.073) and discussing personnel matters (Section 551.074). If the Board of Directors determines to go into executive session on any item on this agenda, the presiding officer will announce that an executive session will be held and will identify the item to be discussed and provision of the Open Meetings Act that authorizes the closed or executive session.

(SEAL)

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Attorney for the District

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Wells Branch Municipal Utility District is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call the District office, at 251-9814, for information. Hearing impaired or speech disabled persons equipped with telecommunications devices for the deaf may utilize the statewide Relay Texas program, 1-800-735-2988.