

**WELLS BRANCH
MUNICIPAL UTILITY DISTRICT**

October 21, 2003

TO: THE BOARD OF DIRECTORS OF WELLS BRANCH MUNICIPAL UTILITY DISTRICT AND TO ALL OTHER INTERESTED PERSONS:

Notice is hereby given that the Board of Directors of Wells Branch Municipal Utility District will hold a regular meeting on Tuesday, October 21, 2003, at **6:30 p.m.**, at the Wells Branch Community Center, 2106 Klattenhoff Drive, Austin, Texas. The following matters may be considered and acted upon at the meeting:

UTILITY MANAGER REPORT

1. Report from the District utility manager, including:
 - (a) directives;
 - (b) financials; and
 - (c) utility operations;

CITIZEN INPUT

2. Citizens' communications, including Jerry R. Reed (Sealy Summit Tech L.P.);

DISTRICT MANAGER REPORT

3. Report from the District Manager, including:
 - (d) directives;
 - (e) Community Gardens;
 - (f) solid waste/recycling services;
 - (g) facilities;
 - (h) landscape;
 - (i) restrictive covenants;
 - (j) customer service;
 - (k) recreation;

- (l) aquatics; and
- (m) Northtown Municipal Utility District Interlocal Agreement;

ATTORNEY REPORT

- 4. Report from the District's attorney, including directives;

ENGINEER REPORT

- 5. Report from the District's engineer, including:
 - (n) directives;
 - (o) Shoreline Detention Pond; and
 - (p) Larry McGinnis lift station;

CONSENT ITEMS

(These items may be approved collectively or individually. Any of these items may be pulled for discussion upon the request of any Board member.)

- 6. Minutes of September 16, 2003 regular meeting and September 24, 2003 special meeting;
- 7. Finance Committee's recommendation regarding:
 - (q) payment of bills and invoices; and
 - (r) write-offs;
- 8. Pay estimates/change orders for 3000 Shoreline Drive Water Quality and Regional Detention Pond;

COMMITTEE REPORTS

- 9. Report from Administrative Committee, including:
 - (s) directives;
 - (t) Amendment No. 2 to Composting Site Operating Agreement with TexaScapes, Inc. (expires October 31, 2003); and
 - (u) Amendment No. 4 to Composting Services Agreement with Springwoods Municipal Utility District (expires December 18, 2003);
- 10. Report from Conservation Committee, including directives;

11. Report from Facilities Committee, including:
 - (v) directives;
 - (w) proposal to purchase dump cart;
 - (x) EPA and Texas Commission on Environmental Quality storm water quality regulations;
 - (y) future change order(s) for 3000 Shoreline Drive Water Quality and Regional Detention Pond;
12. Report from Finance Committee, including:
 - (z) directives; and
 - (aa) additional security deposit policy, including amending Order Establishing Rates, Charges and Tap Fees and authorizing filing the Order with the Texas Commission on Environmental Quality;
13. Report from Intergovernmental Relations Committee, including directives;
14. Report from Public Safety Committee, including:
 - (bb) directives; and
 - (cc) proposal for new security contract;
15. Report from Recreation Committee, including:
 - (dd) directives; and
 - (ee) proposal to revise recreation fee, including amending Order Establishing Rules and Usage Charges for District Facilities;

DIRECTOR ITEMS

16. Announcements by Board members, including directives;
17. Future agenda items;
18. Meeting schedule for November and December;

DISCUSSION/ACTION ITEMS

19. Editor directives;
20. Consultant review (attorney and/or utility manager);

21. Evaluation of District Manager;
22. City of Austin annexation issues, utility rates, regional issues and legislative matters; and
23. Such other matters as may come before the Board.

The Board of Directors is authorized by the Texas Open Meetings Act to convene in closed or executive session for certain purposes. These purposes include receiving legal advice from the District's Attorney (Section 551.071); discussing real property matters (Section 551.072); discussing gifts and donations (Section 551.073) and discussing personnel matters (Section 551.074). If the Board of Directors determines to go into executive session on any item on this agenda, the presiding officer will announce that an executive session will be held and will identify the item to be discussed and provision of the Open Meetings Act that authorizes the closed or executive session.

(SEAL)

Attorney for the District

Wells Branch Municipal Utility District is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call the District office, at 251-9814, for information. Hearing impaired or speech disabled persons equipped with telecommunications devices for the deaf may utilize the statewide Relay Texas program, 1-800-735-2988.