

**WELLS BRANCH
MUNICIPAL UTILITY DISTRICT**

January 20, 2004

TO: THE BOARD OF DIRECTORS OF WELLS BRANCH MUNICIPAL UTILITY DISTRICT AND TO ALL OTHER INTERESTED PERSONS:

Notice is hereby given that the Board of Directors of Wells Branch Municipal Utility District will hold a regular meeting on Tuesday, January 20, 2004, at **6:30 p.m.**, at the Wells Branch Community Center, 2106 Klattenhoff Drive, Austin, Texas. The following matters may be considered and acted upon at the meeting:

AUDITOR REPORT

1. Report from Maxwell Locke & Ritter, LLP on audit of the District's financial statements for the fiscal year ended September 30, 2003, including approving the Audit Report and Management Report and authorizing filing the Audit Report and Management Report with the Texas Commission on Environmental Quality and the City of Austin;

UTILITY MANAGER REPORT

2. Report from the District utility manager, including:
 - (a) directives;
 - (b) financials;
 - (c) utility operations; and
 - (d) proposals for vulnerability (risk) assessments emergency response plans (in connection with Public Health Security and Bioterrorism Preparedness and Response Act of 2002);

CITIZEN INPUT

3. Citizens' communications;

DISTRICT MANAGER REPORT

4. Report from the District Manager, including:
 - (e) directives;
 - (f) Community Gardens;
 - (g) solid waste/recycling services;

- (h) facilities;
- (i) landscape;
- (j) restrictive covenants;
- (k) customer service;
- (l) recreation;
- (m) aquatics;
- (n) Northtown Municipal Utility District Interlocal Agreement; and
- (o) violation of lease provisions of Order Establishing Rules and Usage Charges for District Facilities and imposition of fine;

ATTORNEY REPORT

- 5. Report from the District's attorney, including directives;

ENGINEER REPORT

- 6. Report from the District's engineer, including directives;

CONSENT ITEMS

(These items may be approved collectively or individually. Any of these items may be pulled for discussion upon the request of any Board member.)

- 7. Minutes of December 2, 2003 regular meeting;
- 8. Finance Committee's recommendation regarding:
 - (p) payment of bills and invoices; and
 - (q) write-offs;
- 9. Resolution Confirming Annual Review of Investment Policy and Investment Strategies and Designating Qualified Brokers and Investment Officers;
- 10. 3000 Shoreline Drive Water Quality and Regional Detention Pond, including:
 - (r) pay estimates; and
 - (s) Resolution Accepting Water Quality and Detention Pond at 3000 Shoreline Drive for Operation and Maintenance;

COMMITTEE REPORTS

11. Report from Administrative Committee, including:
 - (t) directives; and
 - (u) request for approval of signage within the District;
12. Report from Conservation Committee, including directives;
13. Report from Facilities Committee, including:
 - (v) directives;
 - (w) Interlocal Agreement Regarding the City's Use of Certain Wells Branch Municipal Utility District Wastewater Lines to Provide Interim Retail Wastewater Utility Service to Southwest Land Investments Partnership, Ltd. (Schultz - 45 acre tract); and
 - (x) proposal for repairs to Larry McGinnis Lift Station;
14. Report from Finance Committee, including directives;
15. Report from Intergovernmental Relations Committee, including directives;
16. Report from Public Safety Committee, including:
 - (y) directives; and
 - (z) recommendation to purchase two automatic external defibrillators;
17. Report from Recreation Committee, including directives;

DIRECTOR ITEMS

18. Announcements by Board members, including directives;
19. Future agenda items;

DISCUSSION/ACTION ITEMS

20. Editor directives;
21. Consultant review (utility manager), including review of Utility Management Services Agreement, as amended (initial term expires March 31, 2004 and then continues on a month-to-month basis);

- 22. City of Austin annexation issues, utility rates, regional issues and legislative matters; and
- 23. Such other matters as may come before the Board.

The Board of Directors is authorized by the Texas Open Meetings Act to convene in closed or executive session for certain purposes. These purposes include receiving legal advice from the District's Attorney (Section 551.071); discussing real property matters (Section 551.072); discussing gifts and donations (Section 551.073) and discussing personnel matters (Section 551.074). If the Board of Directors determines to go into executive session on any item on this agenda, the presiding officer will announce that an executive session will be held and will identify the item to be discussed and provision of the Open Meetings Act that authorizes the closed or executive session.

(SEAL)

Attorney for the District

Wells Branch Municipal Utility District is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call the District office, at 251-9814, for information. Hearing impaired or speech disabled persons equipped with telecommunications devices for the deaf may utilize the statewide Relay Texas program, 1-800-735-2988.