

**WELLS BRANCH
MUNICIPAL UTILITY DISTRICT**

February 17, 2004

TO: THE BOARD OF DIRECTORS OF WELLS BRANCH MUNICIPAL UTILITY DISTRICT AND TO ALL OTHER INTERESTED PERSONS:

Notice is hereby given that the Board of Directors of Wells Branch Municipal Utility District will hold a regular meeting on Tuesday, February 17, 2004, at **6:30 p.m.**, at the Wells Branch Community Center, 2106 Klattenhoff Drive, Austin, Texas. The following matters may be considered and acted upon at the meeting:

UTILITY MANAGER REPORT

1. Report from the District utility manager, including:
 - (a) directives;
 - (b) financials; and
 - (c) utility operations;

CITIZEN INPUT

2. Citizens' communications;

WORK SESSIONS

3. Conduct Board work sessions, including:
 - (d) program updates and budget; and
 - (e) management briefing;

DISTRICT MANAGER REPORT

4. Report from the District Manager, including:
 - (f) directives;
 - (g) Community Gardens;
 - (h) solid waste/recycling services;
 - (i) facilities;
 - (j) landscape;

- (k) restrictive covenants;
- (l) customer service;
- (m) recreation;
- (n) aquatics; and
- (o) Northtown Municipal Utility District Interlocal Agreement;

ATTORNEY REPORT

- 5. Report from the District's attorney, including:
 - (p) directives; and
 - (q) Interlocal Agreement Regarding the City's Use of Certain Wells Branch Municipal Utility District Wastewater Lines to Provide Interim Retail Wastewater Utility Service to Southwest Land Investments Partnership, Ltd. (Schultz - 45 acre tract);

ENGINEER REPORT

- 6. Report from the District's engineer, including:
 - (r) directives; and
 - (s) repairs to Larry McGinnis Lift Station;

CONSENT ITEMS

(These items may be approved collectively or individually. Any of these items may be pulled for discussion upon the request of any Board member.)

- 7. Minutes of January 20, 2004 regular meeting;
- 8. Finance Committee's recommendation regarding:
 - (t) payment of bills and invoices; and
 - (u) write-offs;
- 9. Resolution Confirming Annual Review of Investment Policy and Investment Strategies and Designating Qualified Brokers and Investment Officers;

COMMITTEE REPORTS

10. Report from Administrative Committee, including:
 - (v) directives;
 - (w) recommendation regarding renewal of Interlocal Agreement for Administrative and Governmental Services with Northtown Municipal Utility District (expired October 31, 2003);
 - (x) recommendation regarding renewal of Recycling and Solid Waste Disposal Services Agreement with Browning-Ferris Industries (expires February 28, 2004);
 - (y) recommendation regarding renewal of Utility Management Services Agreement with ECO Resources, Inc. (expires March 31, 2004); and
 - (z) recommendation regarding utility service commitment for Marvin Myers (Lots 1 and 2, Wells Branch Phase A, Section 5);
11. Report from Conservation Committee, including directives;
12. Report from Facilities Committee, including directives;
13. Report from Finance Committee, including:
 - (aa) directives; and
 - (bb) recommendation regarding revisions to Order Establishing Rates, Charges and Tap Fees, including authorizing filing the Order with the Texas Commission on Environmental Quality;
14. Report from Intergovernmental Relations Committee, including:
 - (cc) directives; and
 - (dd) CASE conference;
15. Report from Public Safety Committee, including:
 - (ee) directives; and
 - (ff) recommendation to purchase six additional automatic external defibrillators;
16. Report from Recreation Committee, including:
 - (gg) directives; and
 - (hh) recommendation to schedule July 4 celebration on Saturday July 3;

DIRECTOR ITEMS

- 17. Announcements by Board members, including directives;
- 18. Future agenda items;

DISCUSSION/ACTION ITEMS

- 19. **SEE ATTACHED SUPPLEMENTAL AGENDA FOR ELECTION ITEMS;**
- 20. Editor directives;
- 21. City of Austin annexation issues, utility rates, regional issues and legislative matters; and
- 22. Such other matters as may come before the Board.

The Board of Directors is authorized by the Texas Open Meetings Act to convene in closed or executive session for certain purposes. These purposes include receiving legal advice from the District’s Attorney (Section 551.071); discussing real property matters (Section 551.072); discussing gifts and donations (Section 551.073) and discussing personnel matters (Section 551.074). If the Board of Directors determines to go into executive session on any item on this agenda, the presiding officer will announce that an executive session will be held and will identify the item to be discussed and provision of the Open Meetings Act that authorizes the closed or executive session.

(SEAL)

Attorney for the District

Wells Branch Municipal Utility District is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call the District office, at 251-9814, for information. Hearing impaired or speech disabled persons equipped with telecommunications devices for the deaf may utilize the statewide Relay Texas program, 1-800-735-2988.

WELLS BRANCH MUNICIPAL UTILITY DISTRICT

SUPPLEMENT TO FEBRUARY 17, 2004 AGENDA

TO: THE BOARD OF DIRECTORS OF WELLS BRANCH MUNICIPAL UTILITY DISTRICT AND TO ALL OTHER INTERESTED PERSONS:

Notice is hereby given that the Board of Directors of Wells Branch Municipal Utility District will hold a regular meeting on Tuesday, February 17, 2004, at 6:30 p.m., at the Wells Branch Community Center, 2106 Klattenhoff Drive, Austin, Texas, for the following additional purposes:

1. Consider adopting Order Calling Director Election for May 15, 2004;
2. Consider authorizing District's attorney to give Notice of Director Election for May 15, 2004;
3. Consider authorizing filing of Voting Rights Act submission to the U.S. Department of Justice; and
4. Such other matters as may come before the Board.

DISTRITO MUNICIPAL DE SERVICIO PUBLICO WELLS BRANCH

**AVISO SUPPLEMENTAL LA AGENDA
17 DE FEBRERO DE 2004**

A: LA MESA DIRECTIVA DEL DISTRITO MUNICIPAL DE SERVICIO PUBLICO WELLS BRANCH Y A TODAS ESAS PERSONAS INTERESADAS:

Se notifica por el presente que la Mesa Directiva del Distrito Municipal de Servicio Publico Wells Branch se va a tener una reunion regular el martes el dia 17 de febrero de 2004, a las 6:30 p.m., en el Wells Branch Community Center, 2106 Klattenhoff Drive, Austin, Texas, por los siguientes propositos adicionales:

1. Considerar la adopcion de una orden convocando eleccion de directores el dia 15 de mayo de 2004;
2. Considerar y autorizar la Abogada del Distrito a dar una noticia de eleccion de directores el dia 15 de mayo de 2004;
3. Considerar y autorizar la presentacion de la sumision al Departamento de Justicia de los Estados Unidos sobre el Acto de Derechos de Votar; y
4. Cualquier otro asunto que se presente ante la Mesa Directiva.

(SEAL)
(SELL0)

Attorney for the District
Abogado del Distrito