

**WELLS BRANCH
MUNICIPAL UTILITY DISTRICT**

April 20, 2004

TO: THE BOARD OF DIRECTORS OF WELLS BRANCH MUNICIPAL UTILITY DISTRICT AND TO ALL OTHER INTERESTED PERSONS:

Notice is hereby given that the Board of Directors of Wells Branch Municipal Utility District will hold a regular meeting on Tuesday, April 20, 2004, at **6:30 p.m.**, at the Wells Branch Community Center, 2106 Klattenhoff Drive, Austin, Texas. The following matters may be considered and acted upon at the meeting:

UTILITY MANAGER REPORT

1. Report from the District utility manager, including:
 - (a) directives;
 - (b) financials; and
 - (c) utility operations;

CITIZEN INPUT

2. Citizens' communications;

DISTRICT MANAGER REPORT

3. Report from the District Manager, including:
 - (d) directives;
 - (e) Community Gardens;
 - (f) solid waste/recycling services;
 - (g) facilities;
 - (h) landscape;
 - (i) restrictive covenants;
 - (j) customer service;
 - (k) recreation;

- (l) aquatics; and
- (m) Northtown Municipal Utility District Interlocal Agreement;

ATTORNEY REPORT

- 4. Report from the District's attorney, including:
 - (n) directives;
 - (o) election matters, including scheduling meeting to canvass;
 - (p) change in audit requirements;
 - (q) update on research regarding legalities of conversion of public roads to toll roads; and
 - (r) report regarding City of Austin Application for Certificate of Convenience and Necessity;

ENGINEER REPORT

- 5. Report from the District's engineer, including:
 - (s) directives; and
 - (t) repairs to Larry McGinnis Lift Station, including pay estimates and/or change orders;

CONSENT ITEMS

(These items may be approved collectively or individually. Any of these items may be pulled for discussion upon the request of any Board member.)

- 6. Minutes of March 16, 2004 regular meeting;
- 7. Finance Committee's recommendation regarding:
 - (u) payment of bills and invoices; and
 - (v) write-offs;
- 8. Administrative Committee's recommendation regarding limitation on garden plot rentals;

COMMITTEE REPORTS

9. Report from Administrative Committee, including:
 - (w) directives;
 - (x) proposed modifications to Recycling and Solid Waste Disposal Services Agreement with Browning-Ferris Industries; and
 - (y) recommendation to schedule annual presentations from sanctioned groups;
10. Report from Conservation Committee, including:
 - (z) directives; and
 - (aa) recommendation to reimburse Wells Branch Community Library for water conservation facilities;
11. Report from Facilities Committee, including:
 - (bb) directives; and
 - (cc) recommendation to upgrade Community Center kitchen and furnish Annex kitchen;
12. Report from Finance Committee, including:
 - (dd) directives; and
 - (ee) recommendation to revise security deposit policy, including amending Order Establishing Rates, Charges and Tap Fees and authorizing filing the Order with the Texas Commission on Environmental Quality;
13. Report from Intergovernmental Relations Committee, including directives;
14. Report from Public Safety Committee, including:
 - (ff) directives; and
 - (gg) recommendation to approve Interlocal Agreement with Travis County Sheriff's Department;
15. Report from Recreation Committee, including directives;

DIRECTOR ITEMS

16. Announcements by Board members, including directives;
17. Future agenda items;

DISCUSSION/ACTION ITEMS

- 18. Editor directives;
- 19. City of Austin annexation issues, utility rates, regional issues and legislative matters; and
- 20. Such other matters as may come before the Board.

The Board of Directors is authorized by the Texas Open Meetings Act to convene in closed or executive session for certain purposes. These purposes include receiving legal advice from the District’s Attorney (Section 551.071); discussing real property matters (Section 551.072); discussing gifts and donations (Section 551.073) and discussing personnel matters (Section 551.074). If the Board of Directors determines to go into executive session on any item on this agenda, the presiding officer will announce that an executive session will be held and will identify the item to be discussed and provision of the Open Meetings Act that authorizes the closed or executive session.

(SEAL)

Attorney for the District

Wells Branch Municipal Utility District is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call the District office, at 251-9814, for information. Hearing impaired or speech disabled persons equipped with telecommunications devices for the deaf may utilize the statewide Relay Texas program, 1-800-735-2988.