

**WELLS BRANCH
MUNICIPAL UTILITY DISTRICT**

April 20, 2010

TO: THE BOARD OF DIRECTORS OF WELLS BRANCH MUNICIPAL UTILITY DISTRICT
AND TO ALL OTHER INTERESTED PERSONS:

Notice is hereby given that the Board of Directors of Wells Branch Municipal Utility District will hold a regular meeting on Tuesday, April 20, 2010, at **6:30 p.m.**, at the **Wells Branch Community Center, 2106 Klattenhoff Drive**, Austin, Texas. The following matters may be considered and acted upon at the meeting:

CITIZEN INPUT

1. Citizens' communications;

ACCOUNTING REPORT

2. Report from the District's accountant, including:
 - (a) financials;

UTILITY MANAGER REPORT

3. Report from the District utility manager, including:
 - (a) utility operations;
 - (b) billing and collection, including delinquent accounts, write-offs, and adjustments;
 - (c) customer service;

DISTRICT MANAGER REPORT

4. Report from the District Manager, including:
 - (a) directives;
 - (b) District operations, including Community Gardens, solid waste/recycling services, facilities, customer service, information technology, recreation, aquatics, security services, and current projects;
 - (c) human resources, including:
 - (1) review of Texas Municipal League salary survey;
 - (2) recommendation regarding engagement of Patrick Richter of Shannon, Gracey, Ratliff & Miller, LLP as special legal counsel on employment claims and charges;
 - (d) restrictive covenants;
 - (e) landscape maintenance and compost, including report from TexaScapes, Inc.;

ATTORNEY REPORT

5. Report from the District's attorney, including:
 - (a) Texas Workforce Commission, U.S. Equal Employment Opportunity Commission, and other employment-related claims and charges;
 - (b) Business Associate Agreement with Summit Global Partners of Texas, Inc. *dba* USI Southwest;
 - (c) Second Amendment to Tax Abatement Agreement with Hewlett-Packard Company;

ENGINEER REPORT

6. Report from the District's engineer, including:
 - (a) Single Trace veloway project, including status of site development permit approval application;
 - (b) Nature Park project, including status of site development permit approval application for driveway, parking, and drainage improvements;

CONSENT AGENDA

(These items may be approved collectively or individually. Any of these items may be pulled for discussion upon the request of any Board member.)

7. Consent items, including:
 - (a) Minutes of March 30, 2010 special meeting, April 6, 2010 special meeting, April 6, 2010 regular meeting, and April 7, 2010 special meeting;
 - (b) Finance Committee's recommendation regarding:
 - (1) payment of bills and invoices;
 - (2) fund transfers;
 - (3) write-offs;
 - (4) adjustments;
 - (c) Order Establishing Rules and Usage Charges for District Facilities;

COMMITTEE REPORTS

8. Administrative Committee, including:
 - (a) employee retirement benefits, including:
 - (1) third-party administrator services, including review of proposals, recommendation of Boon Investment Group, Inc., and award of contract;
 - (2) vesting schedule, including retirement plan amendment;
 - (3) special legal counsel services, including review and adjustment of project compensation limit;
9. Facilities Committee, including:

- (a) MS4 permit compliance and administration, including:
 - (1) possible budget amendment;
 - (2) report from District's engineer regarding Section E, Phase 3 Drainage Channel;
 - (b) recommendation regarding replacement of ice-maker at District maintenance facility on Thermal Drive;
 - (c) recommendation regarding purchase and installation of baby-changing stations in restrooms at District facilities;
 - (d) pool repairs, including:
 - (1) Willow Bend pool replastering project, including change order and/or amendment to contract to address incorrectly sized light rings;
 - (2) recommendation regarding Katherine Fleischer Pool repairs, including replacement of pump, motor, lifeguard stands, chemical controls, decking expansion joints, and fencing;
 - (e) recommendation regarding reconfiguration of customer service counter in District office;
 - (f) compost operations, including recommendation regarding grinding of accumulated brush and limbs;
 - (g) report regarding request for audio system in Wells Branch Community Center;
10. Finance Committee, including:
- (a) recommendation regarding approval of additional services from Bott & Douthitt, PLLC relating to payroll tax matters;
 - (b) bill and invoice review and approval procedures;
 - (c) report regarding status of rate study and recommendation regarding reserve fund;
11. Information Technology Committee, including:
- (a) report regarding computer replacement policy;
 - (b) recommendation regarding purchase of telephone call tracking software;
12. Public Safety Committee;
13. Recreation Committee, including lifeguard course reimbursement policy;

DISCUSSION/ACTION ITEMS

- 14. City of Austin interlocal and annexation issues, utility rates, regional planning issues and legislative matters;

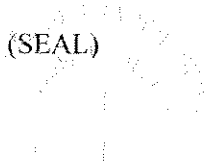
DIRECTOR ITEMS

- 15. District participation in Brushy Creek Municipal Utility District's 3rd Annual BBQ Cook Off;
- 16. District Manager evaluation;
- 17. Announcements by Board members;

18. Future agenda items.

The Board of Directors is authorized by the Texas Open Meetings Act, Chapter 551, Texas Government Code, to convene in closed or executive session for certain purposes, including receiving legal advice from the District's attorney (Section 551.071); discussing real property matters (Section 551.072); discussing gifts and donations (Section 551.073); discussing personnel matters (Section 551.074) and discussing security personnel or devices (Section 551.076). If the Board of Directors determines to go into executive session to discuss any item on this agenda, the presiding officer will announce that an executive session will be held and will identify the item to be discussed and the provision of the Open Meetings Act that authorizes the closed or executive session.

(SEAL)



Attorney for the District

Wells Branch Municipal Utility District is committed to compliance with the Americans with Disabilities Act. Reasonable accommodations and equal access to communications will be provided upon request. Please call the District office, at 251-9814, for information. Hearing impaired or speech disabled persons equipped with telecommunications devices for the deaf may utilize the statewide Relay Texas program, 1-800-735-2988.