

**WELLS BRANCH
MUNICIPAL UTILITY DISTRICT**

February 7, 2012

TO: THE BOARD OF DIRECTORS OF WELLS BRANCH MUNICIPAL UTILITY DISTRICT
AND TO ALL OTHER INTERESTED PERSONS:

Notice is hereby given that the Board of Directors of Wells Branch Municipal Utility District will hold a regular meeting on **Tuesday, February 7, 2012, at 5:00 p.m.**, at the **Wells Branch Community Center, 2106 Klattenhoff Drive, Austin, Texas**. The following matters may be considered and acted upon at the meeting:

**INTERVIEW SESSION
(5:00 p.m. to 6:30 p.m.)**

1. Interview candidates for Administration Manager position and consider taking related action;

PUBLIC COMMENT

2. Citizens' communications;

AUDITOR REPORT

3. Report from McCall Gibson Swedlund Barfoot PLLC on audit of the District's financial statements for the fiscal year ended September 30, 2011, including approving the Audit Report and authorizing filing the Audit Report with the Texas Commission on Environmental Quality and the City of Austin;

DISTRICT MANAGER REPORT

4. Report from the District Manager, including meter tampering on Ozone Place;

CONSULTANT REPORTS

5. Report from Attorney, including:
 - (a) Requests for public information;
 - (b) Pending and threatened litigation, including Texas Workforce Commission, U.S. Equal Employment Opportunity Commission, and other employment-related claims, charges, and lawsuits;
 - (c) Internal Revenue Service 2009 payroll examination and related compliance matters;

- (d) Resolution Adopting Written Procedures for Post Bond Issuance Federal Tax Compliance;
- (e) Records retention and destruction of records for which the minimum retention periods have passed, including review of Texas State Library and Archives Commission's mandatory minimum retention period and requirements under the District's records management program;

CONSENT ITEMS

(These items may be approved collectively or individually. Any of these items may be pulled for discussion upon the request of any Board member.)

- 6. Consent items, including:
 - (a) Minutes of January 17, 2012 regular meeting, January 23, 2012 special meeting, and January 31, 2012 special meeting;

WORK SESSIONS

- 7. Conduct Board work sessions, including:
 - (a) Administrative Committee, including:
 - (1) Restrictive covenant enforcement;
 - (2) Proposed school district boundary changes, including letter in support of "vertical alignment";
 - (3) Development of +/- 14 acre out-of-District tract on F.M. 1325, including possible options to mitigate the potential negative impact of development on the District;
 - (b) Facilities Committee, including:
 - (1) Office lease, including lease amendment, remodeling work, and possible alternatives, including early termination of lease;
 - (2) Proposal(s) for Katherine Fleischer Park basketball court repairs;
 - (3) Recreation Center customer service desk remodeling project, including any pay estimates or change orders;
 - (4) Community Center maintenance, including proposals to close in circular window above fireplace;
 - (5) Request for participation in tree plant project at Wells Branch Elementary School, including Interlocal Agreement with Round Rock Independent School District;
 - (6) Burn ban regulations and procedures, including removal of barbeque grills in District park system;

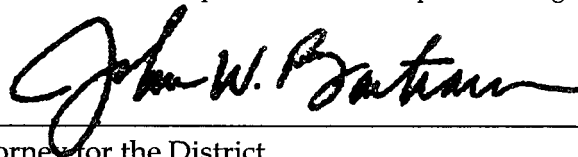
- (7) Interlocal Agreement Regarding the City's Use of Certain Wells Branch Municipal Utility District Wastewater Lines to Provide Interim Retail Wastewater Utility Service to North I-35 Business Park, L.P. (Schultz - 45 acre tract), including application fee and review deposit for plan review in connection with renewal / extension of City of Austin development permit;
- (c) Finance Committee;
- (d) Information Technology Committee;
- (e) Public Safety Committee, including security patrol services;
- (f) Recreation Committee, including recommendation regarding biathlon event;
- (g) Ad Hoc Committee on Phase W-2A Roadways, including County maintenance of streets and sidewalks and related matters;

DIRECTOR AND OTHER ACTION ITEMS

- 8. Board and committee meeting procedures, assignments, roles, and responsibilities;
- 9. District Manager evaluation – interim comments and status of Management Action Plan;
- 10. City of Austin interlocal and annexation issues, utility rates, regional planning issues, and legislative matters;
- 11. Announcements by Board members;
- 12. Recap of new directives;
- 13. Future agenda items.

The Board of Directors is authorized by the Texas Open Meetings Act, Chapter 551, Texas Government Code, to convene in closed or executive session for certain purposes, including receiving legal advice from the District's attorney (Section 551.071); discussing real property matters (Section 551.072); discussing gifts and donations (Section 551.073); discussing personnel matters (Section 551.074) and discussing security personnel or devices (Section 551.076). If the Board of Directors determines to go into executive session to discuss any item on this agenda, the presiding officer will announce that an executive session will be held and will identify the item to be discussed and the provision of the Open Meetings Act that authorizes the closed or executive session.

(SEAL)



Attorney for the District

Wells Branch Municipal Utility District is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call the District office, at 251-9814, for information. Hearing impaired or speech disabled persons equipped with telecommunications devices for the deaf may utilize the statewide Relay Texas program, 1-800-735-2988.