

**WELLS BRANCH  
MUNICIPAL UTILITY DISTRICT**

**April 19, 2011**

**TO: THE BOARD OF DIRECTORS OF WELLS BRANCH MUNICIPAL UTILITY DISTRICT  
AND TO ALL OTHER INTERESTED PERSONS:**

Notice is hereby given that the Board of Directors of Wells Branch Municipal Utility District will hold a regular meeting on **Tuesday, April 19, 2011, at 6:00 p.m.**, at the **Wells Branch Community Center, 2106 Klattenhoff Drive**, Austin, Texas. The following matters may be considered and acted upon at the meeting:

1. Trees for the Trails tree dedication event;

**CITIZEN INPUT**

2. Citizens' communications;

**ACCOUNTING REPORT**

3. Report from the District's accountant, including:
  - (a) financials;
  - (b) Finance Committee's recommendation regarding:
    - (1) payment of bills and invoices;
    - (2) fund transfers;

**UTILITY MANAGER REPORT**

4. Report from the District utility manager, including:
  - (a) utility operations;
  - (b) billing and collection, including:
    - (1) delinquent accounts;
    - (2) Finance Committee's recommendation regarding write-offs and adjustments;
  - (c) customer service;
  - (d) update regarding transition to new billing system;

**ENGINEER REPORT**

5. Report from the District's engineer, including Phase E channel maintenance, including any pay estimates and change orders;

**CONSULTANT REPORTS**

6. Landscape maintenance and compost report from TexaScapes, Inc.;

7. Solid waste/recycling services report from IESI TX Corporation;
8. Human resources report from Achilles HR Group, Inc.;
9. Information technology reports from Thin-nology, LLC (IT services) and AustinTexas.Net (website);

#### **DISTRICT MANAGER REPORT**

10. Report from the District Manager, including:
  - (a) directives;
  - (b) District operations, including Community Gardens, facilities, customer service, recreation, aquatics, security services, and current projects;
  - (c) restrictive covenants;
  - (d) approval of purchase of lifeguard uniforms and rescue equipment;
  - (e) fence repairs;

#### **ATTORNEY REPORT**

11. Report from the District's attorney, including:
  - (a) pending litigation;
  - (b) personnel and human resources matters, including employment-related claims, charges, and lawsuits;
  - (c) requests for public information;

#### **CONSENT AGENDA**

(These items may be approved collectively or individually. Any of these items may be pulled for discussion upon the request of any Board member.)

12. Consent items, including:
  - (a) minutes of March 22, 2011 special meeting and April 5, 2011 regular meeting;
  - (b) Resolution Confirming Annual Review of Identity Theft Prevention Program;

#### **COMMITTEE REPORTS**

13. Administrative Committee, including restrictive covenant enforcement;
14. Facilities Committee, including recommendation regarding implementation of sign project plan;
15. Finance Committee, including:
  - (a) status of rate study, including:
    - (1) proposal from Water Resources Management, L.P. to complete rate study;
    - (2) alternatives;


- (b) recommendation regarding revisions to Order Establishing Rates, Charges, and Fees and Order Adopting General Policies with Respect to the District's Water, Wastewater and Drainage Systems;
- 16. Information Technology Committee, including status report on transition to Thin-nology, LLC;
- 17. Public Safety Committee, including County maintenance of streets and sidewalks;
- 18. Recreation Committee;

**DIRECTOR AND OTHER ACTION ITEMS**

- 19. Texas Water 2011 Awards Program (Director Howe);
- 20. Water conservation initiatives (Director Howe);
- 21. Local government transparency, including posting District financial reports on District website and participation in Texas Comptroller Leadership Circle (Director Howe);
- 22. City of Austin interlocal and annexation issues, utility rates, regional planning issues and legislative matters;
- 23. Board and committee meeting procedures, assignments, roles, and responsibilities;
- 24. Announcements by Board members;
- 25. Directives recap;
- 26. Future agenda items.

The Board of Directors is authorized by the Texas Open Meetings Act, Chapter 551, Texas Government Code, to convene in closed or executive session for certain purposes, including receiving legal advice from the District's attorney (Section 551.071); discussing real property matters (Section 551.072); discussing gifts and donations (Section 551.073); discussing personnel matters (Section 551.074) and discussing security personnel or devices (Section 551.076). If the Board of Directors determines to go into executive session to discuss any item on this agenda, the presiding officer will announce that an executive session will be held and will identify the item to be discussed and the provision of the Open Meetings Act that authorizes the closed or executive session.

(SEAL)

  
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 Attorney for the District

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Wells Branch Municipal Utility District is committed to compliance with the Americans with Disabilities Act. Reasonable accommodations and equal access to communications will be provided upon request. Please call the District office, at 251-9814, for information. Hearing impaired or speech disabled persons equipped with telecommunications devices for the deaf may utilize the statewide Relay Texas program, 1-800-735-2988.