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MINUTES OF THE MEETING OF  
THE BOARD OF DIRECTORS OF  
WELLS BRANCH MUNICIPAL UTILITY DISTRICT

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March 15, 2011

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The Board of Directors held a regular meeting March 15, 2011 at the Wells Branch Community Center, 2106 Klattenhoff Drive, Austin, Texas. The meeting was open to the public and notice was given as required by the Texas Open Meetings Act. A copy of the Certificate of Posting of the Notice is attached as Exhibit "A".

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Members of the Board as it was called to order are:

Charles R. Walters	- President
Donna Howe	- Vice President
Janet Maxey	- Secretary
Tom Cheshire	- Treasurer
Robert Bauhs	- Assistant Secretary-Treasurer

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and all of the Directors were present, thus constituting a quorum. Also present during the course of the meeting were Jesse L. Kennis II, District Manager; John Bartram of Armbrust & Brown, PLLC, the District's law firm; Robert Ferguson, P.E., of Murfee Engineering, the District's engineering firm; Allen Douthitt of Bott & Douthitt, PLLC, the District's accountant; Mike Howe and Debby Thompson of the Wells Branch Neighborhood Association; and Clay Avery of GCP Association Services, the District's recording secretary.

Director Walters called the meeting to order at 6:36 p.m., and announced that the Board would receive citizens' communication. Director Walters recognized Mr. Howe, who stated that he wanted to make the Board aware that he had been notified of a planned low-income housing project on a property adjacent to the District. Mr. Howe noted that it was his understanding that neither Mr. Bartram nor Mr. Ferguson had been contacted about the matter. Mr. Howe stated that he expected to receive the site plan for the project. Mr. Howe stated that the Neighborhood Association would monitor the issue, especially the potential impacts to the neighborhood's schools.

Mr. Howe then stated that he wanted to make sure that the Board was notified that the District's water conservation education program had won a Watermark award for Water Conservation for School Children Initiative as well as an award for Water Conservation and Reuse. Mr. Howe stated that the awards would be presented at the Texas Water conference in Fort Worth in early April.

Director Walters then recognized Mr. Douthitt for a report from the District's accountant. Mr. Douthitt referenced his report to the Board, attached as Exhibit "B," and discussed the District's cash investment report. Mr. Douthitt discussed the District's cash fund balance and discussed the District's operating and debt service funds. Mr. Douthitt highlighted the District's monthly budget comparison and

1 individual variances. Mr. Douthitt discussed the District's tax collections and noted that  
2 the District was approximately \$500,000 ahead where the collections were at this time  
3 last year. Mr. Douthitt then discussed his summary statement of the District's year-to-  
4 date revenues over expenses as compared to the District's budget. Mr. Douthitt then  
5 discussed Agenda Item No. 2(b) concerning the payment of the District's bills and  
6 invoices as well as proposed fund transfers. Mr. Douthitt cited supporting  
7 documentation for the transactions, attached as Exhibit "C." **Director Howe moved,**  
8 **seconded by Director Cheshire, that the Board approve the payment of bills**  
9 **and invoices and the fund transfers. The motion passed unanimously.**

10  
11 Director Walters stated that the Board would consider Agenda Item No. 3 and  
12 recognized Mr. Kennis, who stated that he would give the report for Crossroads Utility  
13 Services, the District's utility management firm, attached as Exhibit "D." Mr. Kennis  
14 discussed the District's chlorine residual and water loss report, noting that both reports  
15 were satisfactory. Mr. Kennis then discussed recommendations regarding an  
16 adjustment for a late fee, as well as recommendations for write-offs, and noted  
17 supporting documentation for the recommendations, attached as Exhibit "E." **Director**  
18 **Cheshire moved, seconded by Director Maxey, that the Board approve the**  
19 **recommended adjustment and write-offs. The motion passed unanimously.**

20  
21 Mr. Kennis stated that he wanted to make mention that the staff had discovered an  
22 abandoned septic tank near the soccer fields. Mr. Kennis stated that he had asked  
23 Crossroads to resolve the issue as it presented a potential danger. Discussion ensued on  
24 the possibility of cost sharing for the repairs with the school district and Mr. Kennis  
25 noted that he would ascertain the cost from Margret Wingrove of Crossroads and would  
26 report to the Board later. Mr. Kennis then reviewed the new billing system and noted  
27 that Crossroads was working to implement it on April 1.

28  
29 Director Walters stated that the Board would consider Agenda Item No. 4 and  
30 recognized Mr. Ferguson for a report from the District's engineer, attached as Exhibit  
31 "F." Mr. Ferguson discussed his report and noted that the Texas Commission on  
32 Environmental Quality had acknowledged receipt of the District's Emergency Action  
33 Plan for the Mills Pond dam. Mr. Ferguson stated that the tree removal company had  
34 tagged the trees to be removed in conjunction with the Phase E channel maintenance.  
35 Mr. Ferguson then discussed various site development projects in the District. Mr.  
36 Ferguson then discussed the wastewater line rehabilitation project and communications  
37 with the City of Austin concerning the initiative. Mr. Ferguson then updated the Board  
38 on the process for installing a master meter at The Lakes apartment complex. Mr.  
39 Ferguson concluded his report by discussing a forthcoming report on lift station issues.

40  
41 Director Walters stated that the Board would consider Agenda Item No. 5 and stated  
42 that Mr. Kennis would give a report to the Board regarding landscaping issues, attached  
43 as Exhibit "G." Mr. Kennis discussed landscaping issues and noted that crews were  
44 preparing for the spring season. Mr. Kennis noted that Richard Fadal was doing an  
45 excellent job coordinating with the new Facilities Committee focus group.

46  
47 Director Walters stated that the Board would consider Agenda Item No. 6 and stated  
48 that Mr. Kennis would report to the Board regarding solid waste/recycling issues. Mr.

1 Kennis discussed the report from IESI, attached as Exhibit "H," and discussed  
2 participation and quantity figures associated with the recycling plan.

3  
4 Director Walters stated that the Board would consider Agenda Item No. 7. Mr. Kennis  
5 discussed a report from Achilles HR Group, attached as Exhibit "I," and highlighted  
6 various human resources issues and developing initiatives.

7  
8 Director Walters stated that the Board would consider Agenda Item No. 8 and Mr.  
9 Kennis discussed a report narrative from Thin-nology, attached as Exhibit "J," the  
10 District's information technology service provider. Director Walters noted that the  
11 Information Technology Committee was attempting to resolve connectivity issues and  
12 discussed the performance of the District's service provider.

13  
14 Director Walters stated that the Board would next consider Agenda Item No. 9 and  
15 recognized Mr. Kennis for a report from the District's manager, including reports on  
16 directives; District operations, including the Community Gardens, facilities, customer  
17 service, recreation, aquatics, security services, and current projects; restrictive covenant  
18 enforcement; and staffing scenarios for office personnel.

19  
20 Mr. Kennis discussed his updated directives list and Director Walters stated that the  
21 Board would consider Agenda Item No. 15(a). Director Bauhs stated that he would like  
22 to make the income statement summary/budget comparison contained in Mr. Douthitt's  
23 report available to the general public. The Board discussed the best format for the  
24 information and necessary disclaimer that would need to be included along with the  
25 information. Discussion then ensued on the best methods of responding to public  
26 questions on the information. Discussion ensued on the proposed initiative and  
27 Director Walters stated that he would only be in favor of making audited financial  
28 information available. **Director Maxey moved, seconded by Director Bauhs,**  
29 **that the District make a short summary of income statement financial**  
30 **information as compared to the budget available to the general public. The**  
31 **motion failed with Directors Maxey and Bauhs voting aye and Directors**  
32 **Walters, Howe and Cheshire voting nay. Director Howe then moved that**  
33 **the District make an expanded form of financial information available to**  
34 **the general public. The motion did not receive a second and failed.**

35  
36 Mr. Kennis then discussed his report narrative, attached as Exhibit "K," and highlighted  
37 various items for the Board. Mr. Kennis discussed Board access to customer comments  
38 via the SharePoint software. Mr. Kennis discussed a breakdown of staff overtime and  
39 the Board discussed issues surrounding overtime for the maintenance staff. Mr. Kennis  
40 discussed a summary of work orders and then concluded his report by discussing the  
41 winding up of the District's agreement with Northtown M.U.D.

42  
43 Mr. Kennis then discussed the schedule of committee meetings. Mr. Kennis discussed  
44 the restrictive covenant summary and discussion ensued among the Board on the report  
45 information and the necessity of certain items. *The Board reached a consensus that a*  
46 *full lawsuit covenant report would be maintained at the office of the District's attorney*  
47 *and made available on request, but only current activity would be included in the*

1 *Board agenda packet.* Mr. Kennis then referenced Agenda Item No. 9(d) and stated  
2 that there was no new information to report on staffing issues at the current time.

3  
4 Director Walters stated that the Board would consider Agenda Item No. 10 and  
5 recognized Mr. Bartram for a report from the District's attorney. Mr. Bartram stated  
6 that his office had communicated the District's billing policies to the District's  
7 information technology provider in response to a request for up front payment. Mr.  
8 Bartram noted that several items would be addressed at an executive session later  
9 during the meeting. Mr. Bartram then noted that he and Mr. Kennis would be meeting  
10 with the Architectural Control Committee to memorialize an official policy on the  
11 District's interaction with that Committee that would then need to be approved by the  
12 Board.

13  
14 Director Walters then announced that the Board would consider the items on its consent  
15 agenda:

16  
17 **Agenda Item No. 11(a)** Approve minutes of March 1, 2011  
18 regular meeting, and March 2, 2011  
19 special meeting;

20  
21 **Agenda Item No. 11(b)** renewal of Public Official Bond  
22 (Directors) and Public Official Bonds  
23 (Travis County Tax Assessor and  
24 Williamson County Tax Assessor);  
25

26 **Director Cheshire moved, seconded by Director Maxey, approval of the**  
27 **consent agenda and the motion passed unanimously.**

28  
29 Director Walters then announced that the Board would receive reports from the  
30 Committees:

31  
32 **ADMINISTRATIVE COMMITTEE:** Director Howe referenced the notes from the  
33 most recent Administrative Committee meetings, attached as Exhibit "L," and Director  
34 Maxey discussed District insurance issues and recent discussions with representatives  
35 from Texas Municipal League Intergovernmental Risk Pool. Director Maxey noted that  
36 a Committee recommendation regarding lowering the District's deductibles was  
37 forthcoming. Director Maxey discussed possible recommendations and initiatives to  
38 ensure that the District was maximizing the utility of its insurance policy.  
39

40 Director Maxey then referenced Agenda Item No. 12(c) and discussed information  
41 regarding the application for a grant in association with the "Keep Wells Branch  
42 Beautiful" effort. Director Maxey discussed the application, attached as Exhibit "M,"  
43 and information concerning the grant. **Director Maxey moved, seconded by**  
44 **Director Cheshire, that the Board authorize the application for a Coca Cola**  
45 **grant for the District's "Keep Wells Branch Beautiful" program. The**  
46 **motion passed unanimously.**  
47

1 **FACILITIES COMMITTEE:** Director Walters referenced the notes of the latest  
2 Facilities Committee meetings, attached as Exhibit “N,” and Mr. Kennis stated that he  
3 had not moved forward on the replacement of the air conditioning unit at the Recreation  
4 Center as he was attempting to get a second quote for the work. Mr. Kennis stated that  
5 the second company he had contacted was unable to make the current unit fail. Director  
6 Walters then discussed Agenda Item No. 13(a) concerning new tires for the District’s  
7 bobcat vehicle. Mr. Kennis noted that the useful life of the tires had expired. Mr.  
8 Kennis cited supporting documentation concerning the matter, attached as Exhibit “O.”  
9 **Director Cheshire moved, seconded by Director Bauhs, that the Board**  
10 **approve the purchase of new tires for the District’s bobcat vehicle at a cost**  
11 **not to exceed \$2,250. The motion passed unanimously.**  
12

13 Director Walters then discussed Agenda Item No. 13(b) and Mr. Kennis highlighted  
14 quotes and supporting documentation, attached as Exhibit “P,” concerning broken  
15 filters at the baby pool at the Katherine Fleischer pool. Mr. Kennis also discussed  
16 Agenda Item No. 13(c) and supporting documentation, attached as Exhibit “Q,”  
17 regarding a secondary disinfection system that was now required for interactive water  
18 features at baby pools. Mr. Kennis noted that his staff had evaluated removal of the  
19 features, but that removal was not feasible at the Willow Bend pool and would be very  
20 unpopular with the residents at the Katherine Fleischer pool. **Director Cheshire**  
21 **moved, seconded by Director Walters, that the Board approve**  
22 **Lifeguard hire to conduct repair work on the broken filters at the**  
23 **Katherine Fleischer baby pool and install a secondary disinfection system at**  
24 **both District pools. The motion passed unanimously.**  
25

26 Director Walters then referenced Agenda Item No. 13(d) and discussed the proposed  
27 options for a sign replacement plan throughout the District, attached as Exhibit “R.”  
28 Director Walters stated that the Committee was recommending the Board approve  
29 options 2 and 3. Director Walters noted that the signs would have letters that could not  
30 be peeled off in addition to being UV resistant. Director Walters stated that reflective  
31 signs would be placed in high traffic areas and that all signs could be treated with a  
32 product that makes graffiti and vandalism of the signs more difficult. Director Walters  
33 noted that if the Board desired to hold to the budget allowance for the item, the number  
34 of signs that could be replaced would be limited. Director Walters noted that the  
35 Committee could address the higher priority signs first and take care of the rest of the  
36 District over time. Director Maxey suggested the District investigate the use of  
37 volunteers to implement the project and the Board discussed the idea. *The Board*  
38 *directed the Facilities Committee to evaluate the cost of hiring an outside contractor to*  
39 *conduct the sign replacement project.* Mr. Kennis discussed the project plan format and  
40 noted that most project plans would be submitted in that format going forward.  
41

42 Director Walters referenced Agenda Item No. 13(e) and Mr. Kennis discussed the items  
43 that could be declared surplus. Mr. Kennis noted that two trucks were now surplus due  
44 to the end of the District’s agreement with Northtown M.U.D. Mr. Kennis stated that he  
45 was recommending that some of the District’s golf carts, canoes and paddleboats also be  
46 declared surplus and auctioned off as they were either non-functional or not being used.  
47 **Director Cheshire moved, seconded by Director Maxey, that the Board**  
48 **declare the recommended vehicles as surplus and approve the Resolution**

1 **Declaring Certain Property to be Surplus and Order Authorizing Sale,**  
2 **attached as Exhibit "S." The motion passed unanimously.**  
3

4 **FINANCE COMMITTEE:** Director Howe referenced the notes of the most recent  
5 Finance Committee meetings, attached as Exhibit "T," and discussed Agenda Item No.  
6 14(b) concerning the District's Order Establishing Rates, Charges, and Fees. Director  
7 Howe noted that the Board had budgeted for revenue from a stormwater maintenance  
8 fee that it had not enacted. Director Howe noted that the fee was originally to be based  
9 on LUEs at \$1.50 per LUE. The Board discussed the proposed fee. Mr. Bartram noted  
10 that Nelisa Heddin, the District's water rate consultant, had stated that a more costly  
11 study could be done to apportion the fee based on impact to the system. Mr. Ferguson  
12 noted that the ascertaining the correct amount of LUEs in the District would require  
13 some further diligence. The Board discussed possible options regarding information  
14 gathering and the means of determining how to apply the proposed fee. *The Board*  
15 *directed Mr. Ferguson to reconcile the information on LUEs in the District and inquire*  
16 *with Margret Wingrove regarding the possible implementation of the charge with the*  
17 *District's billing system.* The Board postponed action on the item until a later meeting.  
18

19 The Board then discussed the possibility of increasing the base rate to reflect the  
20 increase in solid waste/recycling fees under the District's new agreement with IESI. Mr.  
21 Bartram noted that IESI had asked that the new agreement's start be delayed until May  
22 1, 2011 in order to do more public information efforts about the single stream-recycling  
23 program. Mr. Bartram noted that better numbers regarding the increase in costs would  
24 thus be available later. *The Board agreed to table action on the matter.*  
25

26 Director Howe then discussed Agenda Item No. 14(a) and Mr. Kennis discussed efforts  
27 on his part to contact Water Resources Management about the completion of the  
28 District's water rate study. Mr. Bartram recounted the history of the project from a  
29 timeline he had compiled, attached as Exhibit "U," and noted the various issues that had  
30 arisen over time. Mr. Bartram discussed the interactions with the consultants and the  
31 process that had led to the current situation. The Board discussed the matter and  
32 evaluated the desired outcomes of the study and the different alternatives for reaching  
33 those outcomes. *The Board directed the Finance Committee to contact Water*  
34 *Resources Management to ascertain what was needed to complete a recommendation*  
35 *regarding the District's volumetric water rate and furnish those requirements to the*  
36 *Board at the next Board meeting in order to bring about a resolution to the project.*  
37

38 **INFORMATION TECHNOLOGY COMMITTEE:** Director Walters referenced the  
39 notes of the most recent Information Technology Committee meetings, attached as Exhibit  
40 "V," and discussed Agenda Item No. 15(a). Director Walters stated that the Committee had  
41 examined the costs of placing financial information on the District's website. Director  
42 Walters stated that the District staff should be able to handle the project should the Board  
43 elect to proceed with the initiative. Director Walters discussed Agenda Item No. 15(b) and  
44 discussed the Committee's review of problems with the transition in information  
45 technology providers and different work tickets. Director Walters stated that the  
46 Committee was not currently happy with the level of customer service provided by the new  
47 service provider.  
48

1 Director Bauhs stated that the Committee was in the process of reviewing the electronic  
2 publishing of the Wells Branch Word and other ideas to draw traffic to the District's web  
3 site. Director Walters then discussed issues with email security.  
4

5 **PUBLIC SAFETY COMMITTEE:** Director Cheshire discussed the Committee's  
6 recent meetings with representatives from the Travis County Constable's office.  
7 Director Cheshire then discussed issues regarding the District's sidewalks and streets  
8 that had not been accepted by Travis County. Director Cheshire stated that the  
9 Committee had met with representative's from the County Commissioner's court and  
10 stated that the Committee had requested information regarding other District areas  
11 aside from those already known that had similar issues with unaccepted streets and  
12 sidewalks. Director Cheshire stated that the representatives of the Commissioner's  
13 Court made it clear that their position was that the residents would need to enter into a  
14 cost participation agreement in order to have those sidewalks and streets brought into  
15 compliance. Director Maxey noted that should the residents agree to the cost  
16 participation, the County would actually be responsible for maintaining the adopted  
17 areas. Director Maxey discussed the parameters of the participation agreement and the  
18 estimated costs to the District. Director Maxey noted that the money in the program  
19 was also running out and was available on a first come first serve basis. Director Bauhs  
20 asked about the possibility of only remedying the sidewalks and Director Maxey stated  
21 that the economic impact could be less if the residents only wanted the sidewalks  
22 adopted. Director Maxey noted that the County's estimator would examine the area  
23 soon to give the District hard numbers. The Board discussed the issue and possible  
24 options further.  
25

26 Director Cheshire then discussed security recommendations at the District's  
27 maintenance yard and stated that further recommendations were forthcoming. Director  
28 Cheshire concluded his report by discussing issues with the District's patrol vehicle.  
29

30 At 9:27 p.m., Director Walters stated that the Board would take a short recess.  
31

32 At 9:33 p.m., Director Walters reconvened the Board in open session.  
33

34 Director Walters then announced that the Board would consider Agenda Item No. 20  
35 concerning a proposed agreement for bookkeeping services. Mr. Douthitt stated that he  
36 had not had time to discuss the issue with Mr. Kennis and there would be some  
37 suggestions coming soon. Mr. Douthitt stated that he would like to extend the current  
38 agreement at the current rates for one additional month. **Director Maxey moved,**  
39 **seconded by Director Howe, that the Board approve a one-month extension**  
40 **to the agreement for bookkeeping services with Bott & Douthitt, PLLC. The**  
41 **motion passed unanimously.**  
42

43 **RECREATION COMMITTEE:** Director Maxey referenced the minutes of the most  
44 recent Recreation Committee meeting, attached as Exhibit "W." Director Maxey then  
45 discussed Agenda Item No. 17(a) concerning the District's proposed "Alive at 25" teen  
46 driving safety event. Director Maxey stated that someone from the staff would need to  
47 set up a projector on the Friday before the event. **Director Maxey moved, seconded**

1 **by Director Cheshire, that the Board approve the sponsorship of the “Alive**  
2 **at 25” teen driving safety program. The motion passed unanimously.**  
3

4 Director Maxey then discussed Agenda Item No. 17(b) and discussed a summer safety  
5 event for children who stay home alone during the summer months. Director Maxey  
6 noted that some printing would be needed at a cost of around \$250 and that the  
7 Committee expected around 300 attendees, who could be fed at a dollar per person.  
8 **Director Maxey moved, seconded by Director Cheshire, to approve the**  
9 **summer safety event at a cost not exceed \$550. The motion passed**  
10 **unanimously.**  
11

12 Director Walters then discussed Agenda Item No. 17(c) as well as a document outlining  
13 the responsibilities that were maintained by the District’s employee responsible for  
14 activities with the Wells Branch Homestead, attached as Exhibit “X.” Director Walters  
15 stated that the Committee would like to confirm the responsibilities for Homestead  
16 curator Virginia Almon. Discussion ensued on the proposal, and *the Board directed Mr.*  
17 *Kennis to ask Achilles HR Group to determine whether the recommendation would*  
18 *qualify Ms. Almon as an exempt employee.*  
19

20 Director Maxey then discussed Agenda Item No. 17(d) as well as supporting  
21 documentation outlining potential cost savings at the District’s pools, attached as  
22 Exhibit “Y.” Director Maxey noted that Aquatics Manager Chris Donnelly had studied  
23 the issue and recommended changing the hours of the pools from 11 a.m. to 9 p.m. to 1  
24 p.m. to 9 p.m. Director Maxey stated that there had also been a recommendation to  
25 change the Willow Bend winter schedule (from October to April) to being opened for lap  
26 swimming on Monday, Wednesday and Friday only. Director Maxey stated that the  
27 Recreation Committee was recommending the changes which would save the District  
28 approximately \$30,000 a year. **Director Maxey moved, seconded by Director**  
29 **Bauhs, that the Board approve the recommended pool changes. The motion**  
30 **passed unanimously.**  
31

32 Director Maxey then discussed Agenda Item No. 17(e) and noted that the budget  
33 contained an item for \$1,200 for Concerts in the Park which had been poorly attended  
34 in the past. Director Maxey stated that University Federal Credit Union had approached  
35 the District about holding two or three “Movies in the Park” events at no cost to the  
36 District. Director Maxey stated that the District would need to advertise the event and  
37 recognize the credit union’s sponsorship. Director Maxey stated that the District would  
38 allow a community service group to possibly do concessions. **Director Howe moved,**  
39 **seconded by Director Cheshire, that the Board approve the proposed**  
40 **“Movies in the Park” initiative. The motion passed unanimously.**  
41

42 Director Walters then stated that the Board would consider Agenda Item No. 18  
43 concerning proposals for a compensation and benefits analysis. Mr. Kennis stated that  
44 both firms that had submitted proposals were reputable and comparable to each other.  
45 Mr. Kennis noted that Ray Associates was familiar with the District as it had worked  
46 with the District before and been involved with other area districts. **Director Maxey**  
47 **moved, seconded by Director Howe, that the Board approve the proposal**

1 **from Ray Associates for a compensation and benefits analysis. The motion**  
2 **passed unanimously.**  
3

4 Director Walters then stated that the Board would consider Agenda Item No. 19 and  
5 Director Howe stated that she would like it reiterated that one reason the Board  
6 awarded the solid waste and recycling contact to IESI was their willingness to recycle  
7 glass. Mr. Bartram referenced the proposed document, attached as Exhibit "Z," and  
8 noted that he had discussed a few final housekeeping issues with the company that the  
9 Board had expressed its approval on. Mr. Bartram noted that the company had asked  
10 that the start date of the contract be pushed back to May 1, 2011 in order to do more  
11 public information on single stream recycling. Mr. Bartram noted that this meant that  
12 the current agreement would need to be extended an additional month. **Director**  
13 **Cheshire moved, seconded by Director Howe, that the Board authorize Mr.**  
14 **Kennis to negotiate and execute a one-month extension of the current solid**  
15 **waste and recycling agreement with IESI, as well as execute the new**  
16 **agreement once finalized. The motion passed unanimously.**  
17

18 Director Walters then stated that the Board would address Agenda Item No. 21  
19 concerning the Capital Area Suburban Exchange Annual Summer Conference. Mr.  
20 Bartram passed out the District's conference attendance policy and the Board discussed  
21 the issue. **Director Maxey moved, seconded by Director Bauhs that the Board**  
22 **approve a budget not to exceed \$12,000 for the CASE summer conference.**  
23 **The motion passed, with Directors Maxey, Bauhs, Walters and Howe voting**  
24 **aye and Director Cheshire voting nay.**  
25

26 After further discussion on the conference and seminar policy, **Director Maxey**  
27 **moved, seconded by Director Walters, that the Board authorize Director**  
28 **Howe and Mr. Kennis to attend the Texas Water conference in Fort Worth,**  
29 **April 5-8, 2011. The motion passed unanimously.**  
30

31 At 10:32 p.m., Director Walters announced that the Board would convene in executive  
32 session in order to receive legal advice regarding pending litigation matters, the reported  
33 illicit discharge by Chaparral Ice into the District's storm water and drainage system, and  
34 personnel matters, as permitted by Section 551.071 of the Texas Government Code.  
35

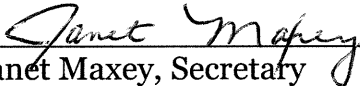
36 The Board reconvened in open session at 10:52 p.m., and Director Walters announced that  
37 no action was taken in executive session. There being no further business to come before  
38 the Board, the meeting was adjourned.  
39

40 Respectfully submitted:

41  
42  
43  
44 April 5, 2011

45 Date

46  
47  
48 (SEAL)

  
\_\_\_\_\_  
Janet Maxey, Secretary  
Board of Directors  
Wells Branch Municipal Utility District