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MINUTES OF THE MEETING OF
THE BOARD OF DIRECTORS OF
WELLS BRANCH MUNICIPAL UTILITY DISTRICT

June 1, 2004

A regular meeting of the Board of Directors was held June 1, 2004, at the Wells Branch Community Center, 2106 Klattenhoff, Austin, Texas. The meeting was open to the public and notice was given as required by the Texas Open Meetings Act. A copy of the Certificate of Posting of the Notice is attached as Exhibit "A".

Members of the Board as it was called to order are:

Charles R. Walters	-President
Donna Howe	-Vice President
Robert O'Donnell	- Secretary
Joy Smith	- Treasurer
	and Assistant Secretary
Janet Maxey	- Assistant Secretary-Treasurer

and all of the Directors were present, thus constituting a quorum. Also present during the course of the meeting were Don H. Williams, District manager and Cliff Avery of Gilleland Creek Press.

Director Walters called the meeting to order at 6:45 p.m. and recognized Mr. Williams for a report from the District's manager. Mr. Williams reviewed the success of the IronKids event held the previous weekend, centered on the Willow Bend Pool. He reported that the national organization sponsoring the event had identified Wells Branch as the best venue in the nation.

There being no citizens present who wished to provide input to the Board, Director Walters then announced that the Board would conduct a work session on Board operations. The Board discussed procedures related to its meeting to be held the first Tuesday of the month. The Board generally agreed that the meeting is to be for discussion only with no items posted for action unless an emergency requires expedited action. The Board generally agreed that no consultants need be present unless specific input is required. Director Walters asked if the Board wished to receive Committee reports at the work session, and the Board generally agreed that it did. Director Walters stressed that if Committees were presenting items for discussion, they needed to assure that support materials were delivered in a timely fashion for inclusion in the Board's packets.

The Board then discussed its Committee assignments. Director Maxey stated that, as a newcomer to the Board, she felt that she should not be a chair of a Committee until she had more experience. Director Howe suggested that the Board reduce its number of Committees by eliminating the Conservation Committee and the Intergovernmental Relations Committee, and the Board generally agreed. She stated

1 she intended to continue her role as point person when dealing with
2 intergovernmental relations. The Board generally agreed and, after substantial
3 deliberation, arrived at this list of Committee assignments:

4
5 **ADMINISTRATIVE COMMITTEE:** Director Walters (chair), Director O'Donnell,
6 Director Howe (alternate).

7
8 **FACILITIES COMMITTEE:** Director Smith (chair), Director Howe, Director
9 O'Donnell (alternate).

10
11 **FINANCE COMMITTEE:** Director Howe (chair), Director Smith, Director Maxey
12 (alternate).

13
14 **PUBLIC SAFETY COMMITTEE:** Director O'Donnell (chair), Director Maxey, Director
15 Walters (alternate).

16
17 **RECREATION COMMITTEE:** Director Walters (chair), Director Maxey, Director
18 Smith (alternate).

19
20 Director Walters then announced that the Board would receive Committee reports:

21
22 **ADMINISTRATIVE COMMITTEE:** The Board discussed BFI's publicity related to
23 the shift in collection during the Memorial Day Holiday. Mr. Williams said that he
24 planned to schedule a meeting with BFI representatives to discuss performance
25 issues.

26
27 **FINANCE COMMITTEE:** Mr. Williams stated that 860 accounts had been credited
28 under the Board's new policy on past-due payments. Director Smith said she had
29 received complaints that the District's bill does not show the previous balance and
30 payment history. *The Board directed Mr. Williams to investigate with ECO*
31 *Resources the possibility and cost of adding more information to the District's bills.*

32
33 **INTERGOVERNMENTAL RELATIONS COMMITTEE:** No report.

34
35 **PUBLIC SAFETY COMMITTEE:** The Board discussed the proposed alignment of
36 tollways that could affect the District. Director Howe opined that residents needed to
37 contact legislators to express concern about the impact. The Board also discussed
38 signage in the area of the Wells Branch Community Library.

39
40 **RECREATION COMMITTEE:** The Board discussed an e-mail from a resident,
41 attached as Exhibit "B," regarding the District's policy for eligibility for family
42 recreation tags. The Board reaffirmed its policy and directed that any request for an
43 exception should be referred to the Committee. *The Board directed the Recreation*
44 *Committee and the Finance Committee to investigate how other jurisdictions*
45 *handled the issue.*

46
47 Director Walters then announced the Board would receive announcements from
48 Board members. The Board then determined that the Board would have its photos

