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MINUTES OF THE MEETING OF  
THE BOARD OF DIRECTORS OF  
WELLS BRANCH MUNICIPAL UTILITY DISTRICT

July 6, 2004

A regular meeting of the Board of Directors was held July 6, 2004, at the offices of Armbrust & Brown, LLP, 100 Congress Avenue, Suite 1300, Austin, Texas. The meeting was open to the public and notice was given as required by the Texas Open Meetings Act. A copy of the Certificate of Posting of the Notice is attached as Exhibit "A".

Members of the Board as it was called to order are:

Charles R. Walters	-President
Donna Howe	-Vice President
Robert O'Donnell	- Secretary
Joy Smith	- Treasurer
	and Assistant Secretary
Janet Maxey	- Assistant Secretary-Treasurer

and all of the Directors were present, except Director Smith, thus constituting a quorum. Also present during the course of the meeting were Don H. Williams, District manager; John Bartram of Armbrust & Brown, LLP; and Cliff Avery of Gilleland Creek Press.

Director Walters called the meeting to order at 12:10 p.m. The Board discussed the FourthFest activities from the preceding weekend. Director Howe complimented Mr. Williams and the staff on the event, and the Board generally concurred.

Director Walters then recognized Mr. Bartram for a report from the District's attorney. Mr. Bartram commented that two of his colleagues who had been involved with research into the extension of MoPac Expressway and its conversion to a toll road were not available. However he did note that John Carlton of Armbrust & Brown had written a senior Texas Department of Transportation official for information.

The Board discussed an Open Records request that was going forward. Mr. Bartram stated that the District had complied with the request, and the attorney for the requesting party had reviewed the materials. The Board discussed its revised policy on late payments. Mr. Williams stated that the District had experienced an increase in the number of accounts that were late.

The Board discussed the July 7 meeting of the Capital Area Metropolitan Planning Organization at Pflugerville High School. *The Board directed Mr. Williams to place information about the July 12 meeting of the group on the District's website.*

Director Walters then announced that the Board would consider items on its consent agenda, including approval of the minutes of the June 1, 2004 regular meeting and

1 the June 15, 2004 regular meetings. **Director Maxey moved, seconded by**  
2 **Director O'Donnell, approval of the minutes as amended and the motion**  
3 **passed unanimously.**

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5 Director Walters then announced that the Board would receive reports from its  
6 Committees:

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8 **ADMINISTRATIVE COMMITTEE:** Director Walters reported on receipt of a revised  
9 contract from BFI regarding the District's solid waste hauling, and the Board discussed  
10 its preferences. The Board generally agreed that it wanted the solid waste hauler to  
11 supply three dumpsters a month for the District's Clean Up Day. *The Board generally*  
12 *directed the Administrative Committee to contact potential vendors who had previously*  
13 *responded to the District's Request for Approval and determine their willingness to*  
14 *provide service at the proposed levels.*

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16 **FACILITIES COMMITTEE:** No report.

17  
18 **FINANCE COMMITTEE:** Director Howe noted that the Committee would be  
19 preparing its FY2005 budget and asked Committees to supply their spending proposals.  
20 Mr. Williams suggested that the Committees should report by August 1.

21  
22 **PUBLIC SAFETY COMMITTEE:** Director O'Donnell stated the Committee was  
23 negotiating a contract with the Travis County sheriff's department for supplemental  
24 patrols of the District's facilities. He said he hoped to present the contract at the Board's  
25 July 20 meeting.

26  
27 **RECREATION COMMITTEE:** Director Walters presented the Committee's report,  
28 attached as Exhibit "B." The Board discussed proposed revision to the recreation fees and  
29 the timing for implementation.

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31 The Board discussed restrictive covenant enforcement issues at a home on Robert I.  
32 Walker. *The Board directed Mr. Bartram to look into the matter and determine the*  
33 *District's options to resolve the problem.*

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35 There being no further business to come before the Board, the meeting adjourned at 1:30  
36 p.m.

37  
38 Respectfully submitted:

39  
40  
41 June 20, 2004  
42 Date

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43 Robert O'Donnell, Secretary  
44 Board of Directors  
45 Wells Branch Municipal Utility District

46 (SEAL)  
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